

Using EndNote to remove additional duplicates

- 1. Export your references from a database to EndNote. Put them in a separate folder so you can find them later.
- 2. Highlight all the references in the folder. Go to **Tools > Change/Move/Copy Fields...**

In: Custom 1 Change Insert after field's text: Insert before field's text: Replace whole field with: Clear field Change Case Sentence case. Include a space before the new text Include a space after the new text BIUPA ¹ A ₁	Change/ Change Fields	Move/Copy Fields Move/Copy Fields
Updated search: 2018 - current Insert after field's text: Replace whole field with: Clear field Change Case Sentence case. Include a space before the new text Include a space after the new text Capacil OK	In: Custom 1	Insert Special 🗸
Sentence case. ✓ Include a space before the new text ✓ Include a space after the new text ✓ Include a space after the new text	Insert after field's text: Insert before field's text: Replace whole field with: Clear field Change Case	Updated search: 2018 - current
✓ Include a space after the new text	Sentence case.	ext B I U P A ¹ A ₁
	✓ Include a space after the new text	Cancel

- Select the field Custom 1 from the drop-down menu, and type the information you'd like to add to the record in the box (e.g. when you updated your search).
 Select the replace whole field with option, and click OK. This will automatically add the information you entered into all the highlighted records.
- 4. Go to Preferences and select Display Fields.

		Note [™] Preterences				
Change Case Display Fields	Fields to display i	n the Library window:				
Display Fonts Duplicates Find Full Text Folder Locations	Position Column 1: Column 2:	Field Read/Unread Status File Attachments	0	Heading		
Formatting Libraries	Column 3:	Author	0	Author		
PDF Handling Read / Unread Reference Types Sorting Sync Temporary Citations Term Lists URLs & Links	Column 4: Column 5: Column 6:	Year Title Rating		Year Title Rating		
	Column 7: Column 8: Column 9:	Journal/Secondary Title Last Updated Reference Type	0	Journal Last Updated Ref Type		
	Column 10: Custom 1 Custom 1 Note: Selecting the 'Figure' and 'File Attachments' fields will display an icon in the library window. ✓ Display all authors in the Author field.					
	EndNote Defaults	Revert Panel		Save		



- 5. Change the empty **[Do not display]** drop down to **Custom 1** and click apply and OK/Save.
- 6. Your custom field can now be seen in your EndNote library:

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My Library	~	Author ^	Year	Title		Journal		Custom 1		☆ ~	
All References	463 356	Barrett, B.; E Barrett, B.; L Barrett, B. P.;	2007 2002 2002	Clinical significance The Wisconsin Upp Treatment of the co	e of common cold trea er Respiratory Sympt mmon cold with unre	Wisconsin Medical The Journal of fami Annals of Internal M	Journal ly practice ledicine	Updated search: Updated search: Updated search:	2018 - current 2018 - current 2018 - current	Author Bielory, L.	
Configure Sync Recently Added	463	Barth, A.; Ho Barton, R.	2015 2005	Antitussive effect o Efficacy of echinilin	f a fixed combination for the common cold	Phytomedicine Clinical Infectious E	liseases Wochenschrift	Updated search:	2018 - current 2018 - current	Year 2004 Title	
Unfiled		Bauer, R. Bauer, R.; Ho	2002 2010 1999	Molecular actions o Pressed juice from	of alkamides from echi the herb of purple con	Basic and Clinical F Wiener Medizinisch	harmacology and Wochenschrift	Updated search:	2018 - current 2018 - current 2018 - current	Complementary and alternative interventions in asthma, allergy, and immunology	
My Groups CENTRAL	54	Becker, D. K. Bedard, M. Benda, W.	2017 2001 2003	Pediatric Integrative Echinacea Fish oil, olive oil ma	e Medicine ay help treat recurrent	Primary Care - Clini Canadian Pharmace Journal of Herbal P	cs in Office Practice sutical Journal harmacotherapy	Updated search: Updated search: Updated search:	2018 - current 2018 - current 2018 - current	Journal Annals of Allergy, Asthma and Immunology	
Embase	356 53	Bennett, J.; B Bent, S.	2000 2008	Use of herbal remea Herbal medicine in	dies by patients in a h the United States: Rev	Journal of the Amer Journal of General	ican Pharmaceuti nternal Medicine	Updated search: Updated search:	2018 - current 2018 - current	APA 6th One of the of t	
▼ Online Search		Bent, S.; Avin Berman, J.; C	1999 2005	Editorials: An herb	for every illness? d alternative medicine	American Journal o Medical Journal of	f Medicine Australia	Updated search:	2018 - current 2018 - current	and alternative interventions i asthma, allergy, and immunology. Annals of Allerg, Acthma and Immunology, 93	
Library of Congress LISTA (EBSCO)		Beyer, D. Bielory, L. Bieuvelet, S.;	2004 2004 2011	Complex homeopat Complementary and A preliminary surve	thic drugs for commo d alternative interventi by on the interest of ea	Arztezeitschrift fur I Annals of Allergy, A Phytotherapie	Naturheilverfahren sthma and Immun	Updated search: Updated search: Updated search:	2018 - current 2018 - current 2018 - current	Astima and Immunology, 93(2 SUPPL. 1), S45-S54. doi:http://dx.doi.org/10.1016/ S1081-1206(10)61486-X	
Stephene (NLM)		Biil. D.	2011	Echinacea for treati	ina common cold. [Du	Geneesmiddelenbu	letin	Updated search:	2018 - current		

- 7. To find duplicates in your EndNote library, go to **References > Find Duplicates**.
- 8. At this screen, click the **Cancel** button. This will add all duplicate references to a folder called **Duplicate References**.

Find	Duplicates
mparing 1 and 2 of 2 duplicates. ect the record to keep. The record not selected will be moved to the Trash. Select	Skip Cancel Skip Cancel
Keep this Record	Keep this Record
Barrett, 2005 #348 Ref Type: Journal Article	Barrett, 2005 #622 Ref Type: Journal Article
Author Barott, B. Brown, R. Mundt, M. Dye, L. Dye, L. Safdar, N. Safdar, N. Maberry, R. Year 2005	Author Barrett, B. Brown, R. Mundt, M. Dye, L. Att, J. Saldar, N. Maberry, R. Year 2005
Title Using benefit harm tradeoffs to estimate sufficiently important difference: The case of the common cold	Title Using benefit harm tradeoffs to estimate sufficiently important difference: the case of the common cold
Journal Medical Decision Making	Journal Medical Decision Making
Volume 25	Volume 25
Part/Supplement	Part/Supplement
Issue 1	Issue 1
Pages	Added to Library: 14/6/19 Last Lindated: 14/6/19

9. The most recently added duplicate references will already be highlighted.

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My Library ~	Author ^ Year	Title	Journal	Custom 1	🔹 🗸 Journal Article 🗘			
	Barrett, B.; B 2010	Echinacea for treating the common cold a randomiz	Annals of Internal Medicine		Pating			
All References 463	Barrett, B.; B 2010	Echinacea for treating the common cold: a randomiz	Annals of internal medicine	Updated search: 2018 - current				
IDuplicate Re 62	Barrett, B.; B 2011	Placebo effects and the common cold: a randomized	Annals of family medicine					
Configure Sync	Barrett, B.; B 2011	Placebo effects and the common cold: a randomized	. Annals of family medicine	Updated search: 2018 - current	Author			
4 Recently Add 463	Barrett, B.; B 2006	Relations among questionnaire and laboratory meas	European Respiratory Journal		Liu, K.			
	Barrett, B.; B 2006	Relations among questionnaire and laboratory meas	. The european respiratory journal	Updated search: 2018 - current				
Track (110)	Barrett, B.; R 2007	Rationale and Methods for a Trial Assessing Placebo	ationale and Methods for a Trial Assessing Placebo Explore: The Journal of Science and					
Irash III	Barrett, B.; R 2007	Rationale and Methods for a Trial Assessing Placebo	. Explore: the journal of science and he	. Updated search: 2018 - current	2004			
	Barrett, B. P.; 2002	Treatment of the common cold with unrefined Echin	Annals of Internal Medicine		Title			
Wy Groups	Barrett, B. P.; 2002	Treatment of the common cold with unrefined echin	Annals of internal medicine	Updated search: 2018 - current	Echinacea purpurea therapy for the treatment of the common cold: a randomized, double-blind			
CENTRAL (54)	Barth, A.; Ho 2015	Antitussive effect of a fixed combination of Justicia	Phytomedicine		placebo-controlled clinical trial			
Embase 356	Barth, A.; Ho 2015	Antitussive effect of a fixed combination of Justicia	Phytomedicine	Updated search: 2018 - current	Laure 1			
Hedline 53	Brinkeborn, 1999	Echinaforce and other Echinacea fresh plant prepar	Phytomedicine : international journal		Archives of internal medicine			
	Brinkeborn, 1999	Echinaforce and other Echinacea fresh plant prepar	Phytomedicine	Updated search: 2018 - current				
▼ Online Search	Charrois, T. L 2006	Echinacea	Pediatrics in Review		Volume			
I librany of	Charrois, T. L 2006	Echinacea	Pediatrics in review	Updated search: 2018 - current	APA 6th 0			
	Grimm, W.; M 1999	A randomized controlled trial of the effect of fluid ext	. American Journal of Medicine		cold: a randomized, double-blind, placebo-			
USTA (E	Grimm, W.; M 1999	A randomized controlled trial of the effect of fluid ext	. American journal of medicine	Updated search: 2018 - current	t Medicine 164(11) 1237-1241			
Stephen PubMed	Jawad, M.: S 2012	Safety and efficacy profile of Echinacea purpurea to	Evidence-based Complementary and					



- 10. The highlighted references with information in the **Custom 1** field are from your updated search. Use the delete key to move them to the trash.
- 11. You may need to double check your EndNote library to make sure all of the duplicate references have been deleted.