

# **Library Borrowers Card Application** Please print CLEARLY Legal First Name Legal Last Name Title Second Name(s) Phone (home) Date of Birth Phone (mobile) Phone (work) Postal Address **Email Address** All Library notices are sent by email only. Therefore it is advisable that you read your email on a regular basis. It remains your responsibility to check your Library record regularly to ensure that items are returned on time. **BASIS OF APPLICATION** SID: \_\_ Alumni of the University of Sydney 6 months □ **Community Borrower** 3 months 12 months **SchoolsLink** 6 months 12 months Name of School Year 11 Year 12 Other (please specify) **University Libraries Australia New** Zealand (ULANZ) Scheme University University I.D Number Staff Student I agree to abide by the rules and regulations of the University of Sydney Library. Signature Date PARENT/GUARDIAN (for SchoolsLink and Community applicants under the age of 18) I understand that (print applicant's name) for membership of the University of Sydney Library, that a fee will be charged and that compliance with the rules of the Library is a condition of membership. Signature Address

**TURN TO PAGE 2 FOR PHOTOGRAPH GUIDELINES** 

Date

- Please include a copy of your photo identification, such as your driver's license or passport and any other documentation required for your category of card
- When you email us your completed form, attach your photo as a separate file in an email. Do not attach your photo to this form.
- If you are renewing your membership, photo ID is only required if you have been previously a member for more than 12 months
- . If you are registering a membership in person at the University Student Centre, a photo will be taken at the service desk



#### Photograph guidelines

- Photos must not be more than six months old
- Passport style, good quality with marks on image
- Plain background
- Appropriate brightness and contrast and show your skin tones naturally
- Sharp clear focus

#### The photograph must

- Show complete head and neck
- Show you looking straight at the camera (no tilted head)
- Be taken with a natural expression (not laughing or frowning)
- Show your eyes open and clearly visible (no hair in eyes)
- The photograph must show you without any hat or other head covering. If you wear a head covering for religious reasons a photograph will be accepted but your facial features must be clearly shown.





Correct photograph



NO

or other people

in shot





Glasses or hats

on head

Busy background Sunglasses, unnatural expression, or hands in shot

## Email your completed form to university.cards@sydney.edu.au

### **Privacy Statement**

By completing this form you are supplying the University of Sydney with personal information about yourself. The University needs this information so that it can process your application for a card. However should you not supply the information, or supply only part of it, you should be aware that your application might not be processed. You have the right to request access to and/or correct any personal information concerning you held by the University.

For corrections, changes and enquiries please contact the Student Centre on 1800 793 864 or email university.cards@sydney.edu.au

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