



I authorise \_\_\_\_\_ whose signature

appears below, to borrow books on my behalf as:

- I am ill/incapacitated and unable to get to the Library
- I am unable to get to the Library during opening hours
- I will be away at conference / on holidays
- I wish my research assistant to collect on my behalf
- Other reason: \_\_\_\_\_

This authorisation is effective from \_\_\_\_\_ to \_\_\_\_\_ (Max. of 6 months)

I remain responsible for all books so borrowed and for any Library charges/fines which may accrue.

<b>Card holder details</b>	
<i>Date</i>	
<i>Borrowers' No</i>	
<i>Name</i>	
<i>Address or Dept</i>	
<i>Signature</i>	

<b>Authorised delegated borrower details</b>	
<i>Name</i>	
<i>Signature</i>	

<i>Office use only</i>	
<i>ID Sighted</i>	<i>Driver license / passport / student card / other.....</i>
<i>Staff Signature</i>	
<i>LE Note added</i>	