Network of 12 Libraries across 6 campuses

- Fisher Library - Arts & Social Sciences Library
- Student Id Card is your Library Borrowers Card

Opening Hours available on web
**BONUS+** is a co-operative book resource-sharing initiative among 14 major university libraries in Australia and New Zealand.

If we don’t have a particular book, or the copies we have are out on loan, Check to see if any of the member libraries have a copy for you to borrow.
Document Delivery supports research by:

› Obtaining items, including books and journal articles, that are not held in our collection

› Obtaining journal articles from a library at another campus of the University

› Request Forms Available via MyLoans

› FAQ available (see Using the Library)
Journal Articles can be requested directly through ArticleReach

Document Delivery Request for Journal Article

First-time user? Have you registered for Document Delivery?

Request journal articles that are not held in our collection, or at University:

ArticleReach Direct

- If you are a distance/remote staff member or student request this in the comments line of the ArticleReach request form.
- About ArticleReach DIRECT
- Contact us for help

ARL ArticleReach Union Catalog

This catalog contains the serial holdings of participating research libraries. These records have been gathered together to provide patrons of these libraries timely access to journal articles. Authorized patrons may search this catalog and initiate requests for articles contained in the identified journal.

For more information about this service, please contact the inter-library loan department of your library.
Requesting Books

› Check the Library catalogue first

› Enter as much information as possible

› Use the “Other Information” field if necessary

› Free service

› Must comply with Copyright
Library eBooks

Print vs eBook Comparison

› Print Library book
  - Collect off the Library shelf
  - Read it in the Library
  - Borrow and take home for 12 weeks
  - Return it

› Electronic Library Book
  - Open online on Library Catalogue
  - Read online
  - Download to personal device
  - Access Expires after 1-30 days
EBL (ebook Library)

› Read Online
  - after 10 mins viewing you will be prompted to create a 24hr loan

› Download
  - can download for offline viewing
  - 1 day loan

› Print
  - You can usually print 20% of an EBL book

› Annotate
  - If reading online use Notes tab
  - If reading a downloaded book use Add Bookmark button in Adobe Digital Editions
Ebrary

› Read Online
  - yes

› Download
  - can download for offline viewing
  - 7-14 day loan

› Print / copy
  - You can usually print/copy 1 chapter or 60 pages of an Ebrary book

› Annotate
  - Select relevant text and click Annotate icon
Digital Right Management (DRM)

› Determines how digital content can be accessed and what can be done with it.

› Used by publishers to prevent unauthorised reproduction of their books.

› DRM Software controls
  - the loan periods for downloaded eBooks,
  - the amount you can print or copy from a particular title,
  - The number and type of devices you can read an eBook on.
Ebooks – Adobe DRM

Digital Right Management (DRM)

Adobe DRM is one of the most common forms of DRM.

To download an Adobe DRM protected eBook you need to use the free Adobe Digital Editions software.

Firstly you will need to create an Adobe ID.

A range of apps are available that allow you to read eBooks on mobile devices such as smartphones and tablets.

Bluefire Reader
- Free App for Apple and Android devices
  - It allows you to download and read ePub and PDF eBooks and to download Adobe DRM protected books to your device.
  - The first time you use the app, you need to authorise it with your Adobe ID.

Aldiko Book Reader
- Free App for Android App
  - It allows you to read eBooks in ePub and PDF format and to transfer books from Adobe Digital Editions to your device.
  - The first time you use the app, you need to authorise it with your Adobe ID.
Preparation Research Strategy

› Identify key concepts / ideas / themes

› Breakdown each concept into keywords or phrases, synonyms and word variations

› Identify limits – date, language, document types
Research Plan


Think about the different sources you may need to consult:

- library catalogue and collections,
- databases
- internet
- people
- organisations
Where to find Resources

› Catalogue
  - Provides access to print and electronic books held in the library collection
  - Multiple search options (keyword, author, title, subject, number)

› Databases:
  - provide access to the content of journals within broad or specific subjects areas
  - index articles, essays, conferences papers, websites, book reviews, reports and occasionally book chapters
  - sometimes provide full-text versions of articles

› EJournals
  - Searched either via the library catalogue, CrossSearch, Ejournal collections

› Cross Search:
  - a simple and fast search engine that searches multiple collections at the same time,
  - Searches the library catalogue as well as a variety of bibliographic database
Selecting the right Databases

The Library has access to over 400 databases

Use the Subject listing to find databases specific to a particular topic

Many different types of databases including;
- General (eg. Expanded Academic or Proquest)
- Subject Specific (eg. Worldwide Political Science Abstracts)
- Resource Specific (eg. Factiva, or ABS)
- Other (eg. JSTOR (retrospective) or Web of Science (citation) )
Using Databases

› Many databases look different, but they all have some common features:
  - Search a range of years
  - Search by subject headings or your own keywords
  - Download, print or email results
  - Limit references retrieved by date, language or document type
COMMON SEARCH STRUCTURES AND TERMS

Boolean Searching

Using **AND** narrows a search by combining terms; it will retrieve documents that use both the search terms you specify.
  
  eg. strategic AND administration

Using **OR** broadens a search to include results that contain either of the words you type in.
  
  eg. public OR private

Using **NOT** will narrow a search by excluding certain search terms.
  
  eg. Revenue NOT tax
Truncation

enter the beginning of a word and replace the ending with the truncation symbol.

Common symbols used are ; * or ? or $ or % or !

eg. Austral* will find Australia, Australia’s, Australian, Australasian

Wildcards

Use the symbol to replace an unknown term(s) and then find the best matches.

Common symbols used are * or ? or $ or % or !

eg. Organis?ation will find either organisation or organization
Phrase search (" ")

By putting double quotes around a set of words, you are asking for the exact words to be considered in that exact order without any change.

Nested Searches

When you need to use different connectors (a combination of ANDs and ORs) in one search box you need to “nest” your terms.

eg. Public AND (service OR sector OR administration)
**Not happy with the results?**

<table>
<thead>
<tr>
<th>Too many</th>
<th>Too few</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓ Add limits e.g. date, language, peer review</td>
<td>✓ Try different words in your search e.g. more general or fewer concepts</td>
</tr>
<tr>
<td>✓ Limit to a particular field e.g. title or subject</td>
<td>✓ Remove any limits e.g. date, language</td>
</tr>
<tr>
<td>✓ Add more concepts</td>
<td>✓ Try a different database</td>
</tr>
<tr>
<td>✓ Use more specific words</td>
<td></td>
</tr>
</tbody>
</table>
Still not happy with the results?

Irrelevant…?

- Find irrelevant results and adjust your strategy to exclude them
- Consult a dictionary, textbook or expert in the subject for more appropriate words to use
- Read the material you have found so far to find more appropriate terms
- Use the subject headings of relevant articles to improve your searches. You can then search on these subject headings to find more relevant results
Welcome to the University of Sydney Library Subject Guides
Research assistance, subject guides, and useful resources compiled by your friendly librarians. Know what we know - find it here!

Browse All Guides | Search:  

Guides by subject

- **Arts & Social Sciences**
  - Anthropology
  - Archaeology
  - Art History and Theory
  - Classics and Ancient History
  - Contemporary Art and Design
  - Development Studies
  - Digital Cultures
  - Economics
  - English
  - Film Studies
  - Gender & Cultural Studies
  - Government and International Relations
  - History
  - Human Rights
  - Media and Communications
  - Medical Humanities
  - Museum and Heritage Studies
  - Music
  - Peace and Conflict Studies
  - Performance Studies
  - Philosophy
  - Policy Studies

- **Education & Social Work**
  - Aboriginal Studies
  - Children's and Young Adult Literature (Education)
  - Education & Curriculum Studies
  - Policy Studies
  - Psychology
  - Social Work
  - Sociology and Social Policy
  - Statistics - Australian

- **Languages, Cultures & Linguistics**
  - American Studies
  - Arabic & Islamic Studies
  - Asian Studies
  - Australian Literature
  - Celtic Studies
  - Chinese Studies
  - English
  - European Studies
  - French Studies
  - Germanic Studies
  - Hebrew, Biblical and Jewish Studies
  - Indian Subcontinental Studies
  - Indonesian Studies
  - International and Comparative Literary Studies
  - Italian Studies
  - Japanese Studies
  - Korean Studies
  - Linguistics
  - Medieval Studies

- **Medical & Health Sciences**
  - Dentistry & Oral Health
  - Epidemiology & Biostatistics
  - Evidence Based Practice
  - Exercise and Sport Science
  - Health Informatics
  - Health Sciences (BHlthSci)
  - HIV, STIs and Sexual Health
  - Medical Radiation Sciences
  - Medical Sciences
  - Medicine
  - Medicine for students
  - Nursing
  - Occupational Therapy
  - Orthoptics
  - Pharmacy
  - Physiotherapy
  - Public Health
  - Rehabilitation Counselling
  - Speech Pathology

- **Sciences & Technology**
  - Agriculture and Environment
  - Architecture, Design and Built Environment
  - Biochemistry
  - Biotechnology
  - Business and Accounting
  - Chemistry
  - Computer Science
  - Geosciences
  - Geotechnical Engineering
  - Information Technology
  - Information Systems
  - International Business
  - Management
  - Marine Studies
  - Mathematics
  - Mechatronic Engineering
  - Meteorology
  - Physics
  - Psychology
  - Statistics - Australian
  - Sydney Southeast Asia Centre

- **General**
  - CrossSearch
  - EndNote
  - Government Documents - Australia
  - Library resources for mobile devices
  - Referencing and Citation Styles
  - Research Impact
  - Statistics - Australian
  - Sydney Southeast Asia Centre
WHAT IS ENDNOTE?

› Endnote is a software program used to manage references and create bibliographies.

› Free to current staff and students of the University of Sydney,

› Macintosh and Microsoft Windows versions available.

› Introductory Classes available in the Library

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